We are excited to announce that Sky Ranch Lutheran Camp's online registration system is now live! We invite you to register for upcoming programs through our easy-to-use online platform.

To get started, please follow these steps: If pictures of these steps would be helpful, those images are on the corresponding pages.

# 1. Access the Registration Page

Click the link below to visit our online registration portal:

Sky Ranch Lutheran Camp Registration

#### 2. Create Your Account

On the login page, click the "**Create New Account**" button. You'll be asked to set up a username and password. This account will be used for all future registrations, payments, and updates, so please keep your login details in a safe place.

## 3. Enter Your Information then Your Camper

Enter your information (not the camper's) on the next screen and confirm your details. Once confirmed, click *Next* to continue with the registration of your camper.

#### 4. Enter Your GHR ID

You will need to enter your GHR ID (Group Hold Registration ID) to connect with the group you're attending with. Your GHR ID is CSA.

Your GHR ID (Group Hold Registration ID) is:

# 25TLCMN

### 5. Add Additional Campers

If you're registering more than one camper, complete the first registration and then click "Add Camper" to continue.

# 6. Complete Your Registration and Payment

Once all registrations are complete, you can proceed to make payment and finalize your registration. If your congregation is covering your campers cost, you will not need to complete this step.

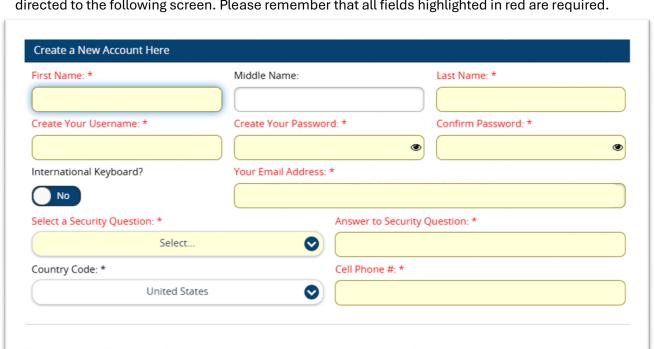
If you encounter any issues during the registration process, please use the Contact Us button at the top of the registration page for technical support or contact us directly at 970-493-5258 for further assistance.

We are thrilled to offer this streamlined registration system and hope it makes the process easier and more convenient for you. Thank you for choosing Sky Ranch Lutheran Camp—we look forward to welcoming you this summer!

Best regards, Ingrid Johnson Office Manager Sky Ranch Lutheran Camp

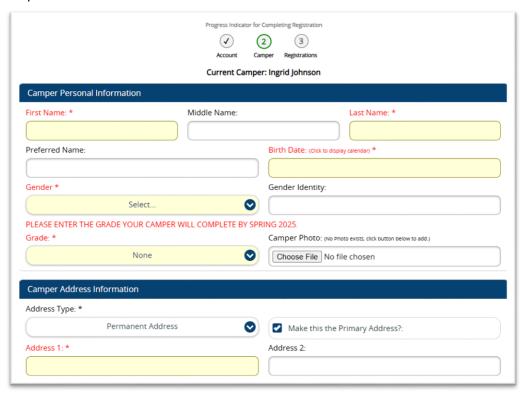


The image above shows the appearance of Sky Ranch Lutheran Camp's Registration Portal for both first-time and returning campers. If you are joining us for the first time, please click on "Create New Account." (For returning campers, click on "Login" to access your camper's profile.) You will then be directed to the following screen. Please remember that all fields highlighted in red are required.



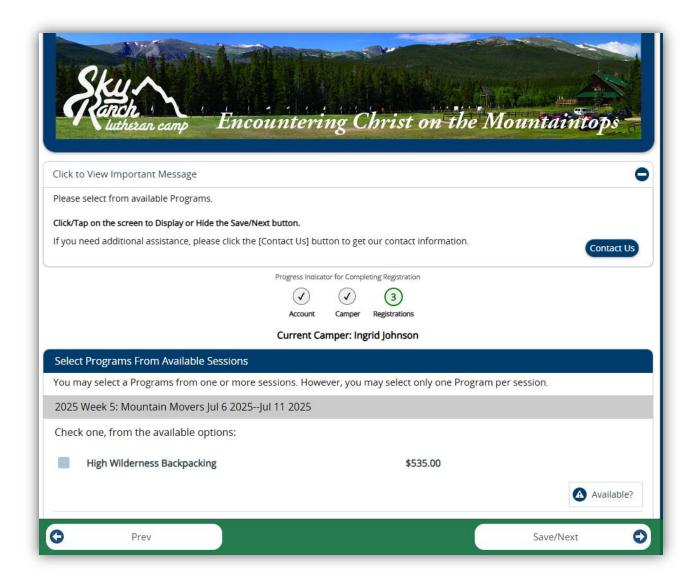
Once you click **Save/Next** at the bottom of the Step 1: Account screen, you will proceed to Step 2: Camper. In this section, you will need to provide all the necessary information regarding:

- Camper Personal Information: name, date of birth, gender, gender identity, grade (completed by spring 2025), and an optional camper photo.
- Camper Address Information
- Camper Phone Information: we require both a primary and secondary contact number.
- Camper Email Information: this can either be your email as the parent/guardian or the camper's email address.



Before proceeding to Step 3: Registration, you will be asked the following yes or no question: "Are you registering as part of a group and have you received a GHR ID from your group leader?" Your answer is "yes", and you will need to enter your group's code before clicking save/next.

The next screen will be Step 3: Registration, where you should only be given the option to select the program associated with your group. Below is an example of what this screen should resemble; depending on the program you're joining us for the program name will be different, rather than the High Wilderness Backpacking shown in this example.



This is the last step in the registration process if your group is covering the cost of your child's registration. If your group (congregation) is not fully covering the expenses, the next step is to make a deposit payment for your camper's registration to finalize the process. Without this deposit, your camper will be enrolled (not registered) and may risk losing their spot as the program fills up for the summer.

For assistance in establishing a payment plan, please reach out to our office. Additionally, we offer Camperships; you can find more information on our website at <u>CAMPER INFO</u>. About halfway down the page, you'll come across the link to the request form.

Next step is to complete your camper's forms. These forms are downloadable on your child's registration portal, or you can click here to access all <u>CAMPER FORMS</u>. Information regarding the requirements is also outlined here.

Thank you for registering with Sky Ranch Lutheran Camp! We're excited to welcome you to the mountaintops this summer!